



**WAKE COUNTY BOARD OF EDUCATION**

**May 21, 2013**

**Board of Education Work Session – 3:30 P.M.**

Transportation Department Update  
Project Prioritization and Size for Capital Improvement Program (CIP)  
Resolution Requesting Funds for a Capital Improvement Program  
Design Modification for Running Track at New Middle School (M-8)

**BOARD MEETING – 5:30 P.M.**

**OPEN SESSION**

1. **CALL TO ORDER**
2. **QUORUM DETERMINATION**
3. **PLEDGE OF ALLEGIANCE**
4. **INFORMATION**
  - Chair's Comments
  - Superintendent's Comments
  - Board Members' Comments
5. **APPROVAL OF THE MEETING AGENDA**

**PUBLIC COMMENT – 6 P.M.**

*Citizens who sign up to address the Board during public comment will be called on in priority order first for items on the agenda and then for items not on the agenda. Each individual speaker will be allowed three minutes for remarks. Issues or concerns involving personnel matters are not appropriate for this public comment setting. After 30 minutes of public comment, any speakers remaining will be recognized at the end of the agenda for their comments.*

**RECOGNITION**

**HUMAN RESOURCES**

**6. EMPLOYEE EXCELLENCE AWARD**

Seven (7) employees were nominated for this month's Employee Excellence Award. Fiscal Implications: The cost of the awards for this presentation was \$119.56. Funds from the Human Resources Department's supplies budget were used to cover this cost. Savings: N/A. Recommendation for Action: None.

**SCHOOL PERFORMANCE**

**7. SPOTLIGHT ON STUDENTS**

Twenty-six students will be recognized as Spotlight on Students award winners at 6:30 p.m. Fiscal Implications: N/A Savings: N/A. Recommendation for Action: N/A.

**CONSENT ITEMS**

**APPROVAL OF MEETING MINUTES**

- 8. November 13, 2012 - Board of Education Meeting Minutes
- December 4, 2012 - Annual Board of Education Meeting Minutes
- December 4, 2012 - Board of Education Meeting Minutes

**FINANCE**

**9. AUTHORIZATION FORMS**

These authorization forms designate the persons authorized to sign vouchers for the payment of money on behalf of Wake Forest Elementary. Fiscal Implications: These authorization forms are required for bank records. Savings: Not Applicable. Recommendation for Action: Approval of Authorization Forms.

**10. VOLUNTARY STUDENT & ATHLETIC ACCIDENT INSURANCE**

The Wake County Public School System has maintained Voluntary Student Accident Insurance, High School Athletic Accident Insurance, and Middle School Catastrophic Accident Insurance to manage the risk of losses. WCPSS bids High School Athletic and Voluntary Student Accident Insurance as a package to minimize cost to the school system and the parents. This is the final year of a three year proposal. American Advantage's renewal for High School Athletic and Student Volunteers Accident Insurance for 2013-2014 is \$92,400 and the Middle School Catastrophic Accident Insurance premium for the 2013-2014 is \$17,362.32. Total cost of the proposed accident insurance is \$109,762. Fiscal Implications: Funds are available in the 2013 2014 Risk Management budget. Savings: N/A. Recommendation for Action: Board approval is requested.

**FACILITIES**

**11. INTERLOCAL AGREEMENT WITH CITY OF RALEIGH: ATHENS DRIVE HIGH**

City of Raleigh (City) plans to build a multi-purpose center on City park property behind Athens Drive High School (ADHS). City desires that Stadium Drive, an internal road serving ADHS that is the only access to the City property where the new center will be built adjacent to the pool, become a public street. Terms and conditions of an Interlocal Agreement (ILA) have been reached to convert Stadium Drive into a public street. Board will dedicate the right-of-way on Board property to City and will also convey to City a remnant north of Stadium Drive of approximately 0.05 acres. City will convey to Board approximately 1.25 acres located south of Stadium Drive over which Board currently holds an easement. City will also initiate the process for permanent closing of the portion of Smithdale Drive south of Stadium Drive, and upon closure, Board will seek abandonment to acquire the closed portion of approximately 0.25 acres. City will be responsible for roadway and sidewalk improvements, and right-of-way dedications after which it will take responsibility for road maintenance. The right-of-way dedication will not interfere with the Board's present or future use of the property. A copy of the ILA is attached. City Council is expected to review and approve the ILA on May 21, 2013. Fiscal Implication: None. Savings: None. Recommendation for Action: Board approval is requested.

**12. LEASE AGREEMENT: PEAKWAY DEVELOPMENT, LLC (BUS PARKING)**

Terms and conditions of a Lease Agreement have been reached with Peakway Development, LLC, (“Peakway”) to again lease a gravel parking lot located at 3600 Apex Peakway, Apex, NC, for a two year term beginning July 1, 2013 and ending June 30, 2015, with the possibility for a six month renewal thereafter. The annual rental rate for the two year term will be \$21,950, which reflects a 2% increase over the previous years’ rate. This lease is for continued use as an off hours school bus parking lot. The current lease for this area will expire June 30, 2013. A copy of the Lease Agreement is attached. Fiscal Implications: A single sum lease payment of \$21,950 is due July 1, 2013 for the 2013-2014 term, and a single sum lease payment of \$21,950 will become due on July 1, 2014 for the 2014-2015 term. Funding for this lease will be available July 1, 2013 and will come from the Operating Budget. Savings: None. Recommendation for Action: Board approval is requested.

**13. BIDS: GARNER HIGH RUBBER TRACK SURFACE REPLACEMENT**

Bids were received on April 29, 2013 for the replacement of the rubber running track surface at Garner High. This project will remove the existing material that remains and replace it in its entirety, including the field event areas. Staff recommends award of the single-prime contract to Advantage Sports Surfaces, Inc., in the amount of \$105,750. Fiscal Implications: Funding is available from the total project budget of \$71,013,687 for CIP 2006 Life-Cycle Replacement of Building Components. Savings: Not applicable. Recommendation for Action: Board approval is requested.

**14. BIDS: SOUTHEAST RALEIGH HIGH RUBBER TRACK SURFACE REPLACEMENT**

Bids were received on April 29, 2013 for the replacement of the rubber running track surface at Southeast Raleigh High. This project will remove the existing material that remains and replace it in its entirety, including the field event areas. Staff recommends award of the single-prime contract to Advantage Sports Surfaces, Inc., in the amount of \$105,810. Fiscal Implications: Funding is available from the total project budget of \$71,013,687 for CIP 2006 Life-Cycle Replacement of Building Components. Savings: Not applicable. Recommendation for Action: Board approval is requested.

**15. BIDS: MODULAR CLASSROOM BUILDINGS INSTALLATION FOR GREEN HOPE HIGH AND PANTHER CREEK HIGH**

Bids were received on May 9, 2013 for set-up, installation of all services (power, water, sewer, data, and ADA access), interior fit-up, and on/offsite improvements for five 123’x 64’ modular classroom buildings at the Green Hope and Panther Creek High Schools. Staff, Gurel Architecture, Inc., and Ross/Deckard Architects, P.A., recommend award of the single-prime contract to Blue Ridge Enterprises, Inc., in the amount of \$2,497,500. This contract sum includes a post-bid addendum of \$23,500 to cover contractor costs associated with a 12 month delay in offsite road work improvements. The five modular buildings were leased under a separate contract. Fiscal Implications: Funding is available from the proposed project budget of \$15,393,289, of which \$14,762,790 is from the Garner and Cary 9th Grade Center budget, and \$630,499 is from CIP 2006 Offsite (Public) Improvements. Offsite funds in the amount of \$487,437 are currently encumbered from the furniture and equipment budgets within the project. Additional expense will occur when the remainder of the offsite work is bid for the Garner 9th Grade Center. The additional funds to replace these project funds will be requested at a later Board meeting. Savings: Not applicable. Recommendation for Action: Board approval is requested.

**SCHOOL PERFORMANCE**

**16. 2013-2014 INSTRUCTIONAL CALENDARS- WAKE EARLY COLLEGE OF HEALTH SCIENCES, WAKE NC STATE UNIVERSITY STEM EARLY COLLEGE HIGH SCHOOL, WAKE YOUNG WOMEN’S LEADERSHIP ACADEMY, AND WAKE YOUNG MEN’S LEADERSHIP ACADEMY**

The early colleges’ and leadership academies’ instructional calendars contain 180 student days and meet all requirements of the calendar law. Fiscal Implications: None. Savings: N/A. Recommendation for Action: Board approval is requested.

**17. 2014-2015 INSTRUCTIONAL CALENDARS- TRADITIONAL, MULTI-TRACK YEAR-ROUND, AND MODIFIED**

The traditional, year-round, and modified instructional calendars contain 180 student days and meet all requirements of the calendar law. Fiscal Implications: None. Savings: N/A. Recommendation for Action: Board approval is requested.

**18. CONTRACT WITH BAYADA HEALTHCARE, INC.**

We are contracting with Bayada Healthcare, Inc. to provide nursing services for three (3) identified Special Education students. The hourly rate is \$42.25 for an RN and \$39.65 for an LPN. Fiscal Implications: Funding in the Special Education Services’ budget in the amount of \$145,000 is to be used to pay the costs of these services. Savings: N/A. Recommendation for Action: Board approval is requested.

**19. AMENDMENT TWO TO THE CHESHIRE CENTER**

Speech therapy is a required service under state and federal law. Therefore, when a therapist is on leave, services must continue to be provided. We contract with The Cheshire Center to cover leaves for our staff speech therapists. We are increasing our contract with The Cheshire Center by \$23,010 to cover additional leaves. Fiscal Implications: Funding in the Special Educations Services’ budget in the amount of \$23,010 is to be used to pay the cost of these services. The total contract amount is \$340,354. Savings: N/A. Recommendation for Action: Board approval is requested.

**20. CONTRACT WITH EASTER SEALS UCP NC & VA**

Easter Seals UCP NC & VA provides Special Education and related services to students with special needs. The Wake County Public School System (WCPSS) has contracted with developmental day centers for over twenty years to provide Special Education and related services to students with disabilities ages three (3) through twenty one (21). The North Carolina Department of Public Instruction provides funding for students receiving services in developmental day centers. Fiscal Implications: The State of North Carolina provides categorical monies totaling \$9,991.00 per child, per year, for children ages three (3) through twenty-one (21) served in Developmental Day Centers. In addition, each year, the state provides \$50.00 per child per year to help provide needed supplies and materials. Funding from the state in the amount of \$120,492 (or approved state Developmental Day program rate) is to be used for these services. For each child receiving services at Easter Seals UCP NC & VA, WCPSS will pay a yearly supplement of \$340 for a total of \$4,080. Special Education funds will be used to pay this supplement. The total amount of the contract is \$124,572. Savings: N/A. Recommendation for Action: Board approval is requested.

**21. CONTRACT WITH FRANKIE LEMMON SCHOOL**

Frankie Lemmon School, a developmental day center, provides Special Education and related services to students with special needs. The Wake County Public School System (WCPSS) has contracted with developmental day centers for over twenty years to provide Special Education and related services to students with disabilities. We receive funding from The North Carolina Department of Public Instruction for students receiving services in developmental day centers. Fiscal Implications: The State of North Carolina provides categorical monies totaling \$9,991.00 per child, per year, for children ages three through twenty one served in developmental day centers. In addition, each year, the state provides \$50 per child per year to help provide needed supplies and materials. Funding from the state in the amount of \$652,665 (or approved state developmental day program rate) is to be used for the cost of these services. For each child receiving services at Frankie Lemmon School, WCPSS will pay a yearly supplement of \$340 for a total of \$22,100. Special Education funds will be used to pay this supplement. The total amount of the contract is \$674,765. Recommendation for Action: Board approval is requested.

**22. CONTRACT WITH HILLTOP HOME- COMMUNITY RESIDENTIAL CENTER**

Hilltop Home a Community Residential Center, provides Special Education and related services to students with special needs. The state assists with the cost of these services by providing funding for students served in community residential centers. Fiscal Implications: The State of North Carolina provides categorical monies totaling \$16,379 per child, per year, for children ages three (3) through twenty-one (21) served in community residential centers. In addition, each year, the state provides \$50.00 per child per year to help provide needed supplies and materials. Funding from the state in the amount of \$361,438 (or approved state Community Residential rate) is to be used for these services. The total amount of the contract is \$361,438. Savings: N/A. Recommendation for Action: Board approval is requested.

**23. CONTRACT WITH I AM UNIQUE SPECIAL CARE & CASE MANAGEMENT**

We are contracting with I Am Unique Special Care & Case Management to provide nursing services for a full year for four (4) identified Special Education students. The hourly rate is \$36.44 for RN or LPN services. Fiscal Implications: Funding in the Special Education Services' budget in the amount of \$195,000 is to be used to pay the cost of these services. Recommendation for Action: Board approval is requested.

**24. CONTRACT WITH LEARNING TOGETHER, INC.**

Learning Together, Inc. provides Special Education and related services to students with special needs. The Wake County Public School System (WCPSS) has contracted with developmental day centers for over twenty years to provide Special Education and related services to students with disabilities ages three (3) through twenty one (21). The North Carolina Department of Public Instruction provides funding for students receiving services in developmental day centers. Fiscal Implications: The State of North Carolina provides categorical monies totaling \$9,991.00 per child, per year, for children ages three (3) through twenty-one (21) served in Developmental Day Centers. In addition, each year, the state provides \$50.00 per child per year to help provide needed supplies and materials. Funding from the state in the amount of \$1,004,100 (or approved state Developmental Day program rate) is to be used for these services. For each child receiving services at Easter Seals UCP NC & VA, WCPSS will pay a yearly supplement of \$340 for a total of \$34,000. Special Education funds will be used to pay this supplement. The total amount of the contract is \$1,038,100. Recommendation for Action: Board approval is requested.

**25. CONTRACT WITH MAXIM HEALTHCARE SERVICES, INC.**

We are contracting with Maxim Healthcare Services, Inc. to provide nursing services for seven (7) identified Special Education students who are medically fragile. The hourly rate is \$42 for an RN and \$39 for an LPN. Maxim also provides Habilitation Technicians at an hourly rate of \$29 for emergency situations. Over the past few years Hab Techs have been utilized two to three times per year for an average cost of \$500 per year. Fiscal Implications: Funding in the Special Education Services' budget in the amount of \$340,000 is to be used to pay the cost of these services. Savings: N/A. Recommendation for Action: Board approval is requested.

**26. CONTRACT WITH PEDIATRIC SERVICES OF AMERICA**

We are contracting with Pediatric Services of America, Inc. to provide nursing services for a full year for five (5) identified Special Education students. The hourly rate is \$42.00 for an RN and \$40.00 for an LPN. Fiscal Implications: Funding in the Special Education Services' budget in the amount of \$240,000 is to be used to pay the cost of these services. Savings: N/A. Recommendation for Action; Board approval is requested.

**27. CONTRACT WITH TAMMY LYNN CENTER FOR DEVELOPMENTAL DISABILITIES**

Tammy Lynn Center provides Special Education and related services to students with special needs. The Wake County Public School System (WCPSS) has contracted with developmental day centers for over twenty years to provide Special Education and related services to students with disabilities ages three (3) through twenty one (21). The North Carolina Department of Public Instruction provides funding for students receiving services in developmental day centers. Fiscal Implications: The State of North Carolina provides categorical monies totaling \$9,991.00 per child, per year, for children ages three (3) through twenty-one (21) served in Developmental Day Centers. In addition, each year, the state provides \$50.00 per child per year to help provide needed supplies and materials. Funding from the state in the amount of \$210,861 (or approved state Developmental Day program rate) is to be used for these services. WCPSS will pay a fee not to exceed \$189,340.20 to provide nursing services for three (3) students placed by an IEP Team at Tammy Lynn Developmental Day. WCPSS will also pay a fee not to exceed \$106,009.09 for related services and an additional teacher assistant. The total amount of the contract is \$506,210.29. Savings: N/A. Recommendation for Action: Board approval is requested.

**28. CONTRACT WITH TLC OPERATIONS, INC. – COMMUNITY RESIDENTIAL CENTER**

TLC Operations, Inc. a Community Residential Center, provides Special Education and related services to students with special needs. The state assists with the cost of these services by providing funding for students served in community residential centers. Fiscal Implications: The State of North Carolina provides categorical monies totaling \$16,379 per child, per year, for children ages three (3) through twenty-one (21) served in community residential centers. In addition, each year, the state provides \$50.00 per child per year to help provide needed supplies and materials. Funding from the state in the amount of \$213,577 (or approved state Community Residential rate) is to be used for these services. The total amount of the contract is \$213,577. Savings: N/A. Recommendation for Action: Board approval is requested.

## **29. TRIANGLE DEVELOPMENTAL SERVICES, PLLC**

Triangle Developmental Services, PLLC will provide multidisciplinary team evaluations, single discipline evaluations and student observations for Pre-School. The cost for a full evaluation is \$1485, single discipline evaluations are \$495 each, and observations are \$225 each. Fiscal Implications: Funding in the Special Education Services' budget in the amount of \$333,450 is to be used to pay the cost of these services. Savings: N/A. Recommendation for Action: Board approval is requested.

## **30. CONTRACT WITH WHITE PLAINS CHILDREN'S CENTER**

White Plains Children's Center provides Special Education and related services to students with special needs. The Wake County Public School System (WCPSS) has contracted with developmental day centers for over twenty years to provide Special Education and related services to students with disabilities ages three (3) through twenty one (21). The North Carolina Department of Public Instruction provides funding for students receiving services in developmental day centers. Fiscal Implications: The State of North Carolina provides categorical monies totaling \$9,991.00 per child, per year, for children ages three (3) through twenty-one (21) served in Developmental Day Centers. In addition, each year, the state provides \$50.00 per child per year to help provide needed supplies and materials. Funding from the state in the amount of \$200,820 (or approved state Developmental Day program rate) is to be used for these services. For each child receiving services at White Plains Children's Center, WCPSS will pay a yearly supplement of \$340 for a total of \$6,800. Special Education funds will be used to pay this supplement. The total amount of the contract is \$207,620. Savings: N/A. Recommendation for Action: Board approval is requested.

## **31. GRANT PROPOSALS**

- Competitive (#21513): Heineman Foundation for Research, Education, Charitable and Scientific Purposes, Heineman Foundation Grants / Individual schools.
- Competitive (#21613): National Endowment for the Arts (NEA), NEA Grant Programs / Individual schools.
- Competitive (#21713): Sharon Gewirtz Kids to Concerts, Sharon Gewirtz Kids to Concerts Fund / Individual schools.
- Competitive (#21813): Classics for Kids Foundation (CFKF), CFKF Grants / Individual schools.
- Competitive (#21913): Scholastic Incorporated, BE BIG Grant Program / Individual Schools.
- Competitive (#22013): VH1 Save The Music, VH1 Save The Music Foundation Grant Program / Individual Schools.
- Competitive (#22113): Best Buy Children's Foundation, Foundation Grant Program / Individual Schools.
- Entitlement (#22213): PRC 050 - US Department of Education, NC Department of Public Instruction, Title I Low Income / Central Services.
- Entitlement (#22313): PRC 103 - US Department of Education, NC Department of Public Instruction, Improving Teacher Quality / Central Services.
- Entitlement (#22413): PRC 104 - US Department of Education, NC Department of Public Instruction, Language Acquisition Grant / Central Services.

Fiscal Implications: Any required cash and/or in-kind matching contributions vary by grant program. Savings: Grant funding supplements existing resources. Recommendation for Action: Board approval is requested.

### **32. BOARD POLICY 6410: CODE OF STUDENT CONDUCT**

*Revised; Second Reading*

As a part of continued policy updates and revisions staff is recommending changes to this policy. These changes are primarily alignment and structural changes to provide clarity. The attached policy with highlights and strikethroughs shows these changes

Reviewed by SLT on March 11, 2013

Approved by the Policy Committee on March 26, 2013

Policy revisions to be effective July 1, 2013

Fiscal Implications: None. Savings: None. Recommendation for Action: Board approval is requested.

### **33. BOARD POLICY 6500: DUE PROCESS**

*Revised; Second Reading*

As a part of continued policy updates and revisions staff is recommending changes to this policy. These changes are primarily alignment and structural changes to provide clarity. The attached policy with highlights and strikethroughs shows these changes.

Reviewed by SLT on March 11, 2013

Approved by policy committee on March 26, 2013

Fiscal Implications: None. Savings: None. Recommendation for Action: Board approval is requested.

### **34. EAST GARNER MAGNET MIDDLE SCHOOL TRIP TO SPAIN**

Students participating will be representative of grades 6 through 8. Approximately 18 students and 3 chaperones will participate providing a 6:1 ratio. Students will depart from RDU on Wednesday, June 18, 2014 and return on Tuesday, July 1, 2014. No school days will be missed for this trip. This trip is directly tied into the IB philosophy at our school as a Magnet School of Distinction as well as the curriculum throughout all three grade levels with emphasis on Language B (Spanish) and the 6<sup>th</sup> grade Humanities curriculum. Fiscal Implications: The total cost per student including all airport fees and taxes as well as the 2 optional excursions will be approximately \$3,985. The cost covers all breakfasts and dinners on tour as well as transportation, full-time tour director, city tours, and admittance into all the sites. To make the trip affordable for student with financial hardship, the school will be working with the PTSA in seeking financial assistance through a variety of grants and scholarship funds. Savings: N/A. Recommendation for Action: Board approval is requested.

## **HUMAN RESOURCES**

### **35. RECOMMENDATION FOR EMPLOYMENT**

1. Professional
2. Support

## **36. REQUEST FOR LEAVE(S)**

### **POLICY**

#### **37. BOARD POLICY 6200: STUDENT ASSIGNMENT**

*Revised: Second Reading*

This policy was presented to the Board for a first reading at its 5/7/13 meeting. Fiscal Implications: None. Savings: N/A. Recommendation for Action: Board approval is requested.

### **CLOSED SESSION**

- To consider confidential personnel information protected under G.S. 143-318.11 (a) (6) and 115C-319.
- To consult with the Board of Education attorney and preserve the attorney-client privilege as provided in G.S. 143-318.11 (a)(3).
- To establish or give instructions concerning the Board's negotiating position related to a potential acquisition of real property, as provided in G.S. 143-318.11 (a)(5).
- To consider confidential student information protected under G.S. 115C-402 and the Family Educational and Privacy Rights Act, 20 U.S.C. 1232g.

### **ACTION ITEMS**

### **HUMAN RESOURCES**

#### **38. RECOMMENDATION FOR ADMINISTRATIVE APPOINTMENT(S)**

### **ADJOURNMENT**